

Stand Down Dates and Timelines

All DOL-VETS Stand Down funding applications must include a comprehensive timeline within the Program Narrative. The following dates and timelines will help applicants for DOL-VETS Stand Down funding ensure they are in compliance with the Stand Down Federal Register Notice (FRN) and associated guidelines for using Stand Down funds.

Applying for Funds: Responding to the FRN

- **90 days: Application must be submitted at least 90 days prior to the event**
 - Although Stand Down funding is non-competitive, applicants should not assume they will receive funding because they submitted an application. Apply early!
- **24 hours: Registering with Central Contractor Registration (CCR) usually takes approximately 24 hours**
 - After registering, applicants will receive a confirmation number.
- **July 31: Applications submitted after this date for events to be held after September 31 will be held for consideration pending authorization of funding**
 - Stand Down funding is contingent upon appropriation or a continuing resolution for each Federal fiscal year, but this does not mean you cannot apply for funding for future fiscal years. Organizations can submit an application for Stand Down held for consideration for funding contingent upon Federal funding availability.
- **Federal Fiscal Year: The Federal fiscal year runs from October 1 of the previous calendar year and ends on September 30 of the year with which it is numbered**
 - Funding is available for the fiscal year October 1-September 30. For example, FY 2013 runs from October 1, 2012 through September 30, 2013. Applicants are generally only approved for one event per year.

Using Awarded Funds: "Drawing Down"

- **90 days: Funds awarded should be drawn down within 90 calendar days of the event**
 - If grantees do not draw down during this time period, DOL-VETS may reallocate these funds.
- **Three days: Grantees can do advance draw downs on approved expenses to be paid within three days of the draw down**



- Generally, grantees should only draw down for approved expenses that have already been incurred. Funds drawn down will appear in the grantee's direct deposit account within 24 hours. Grantees can draw down funds no more than 30 days before the Stand Down event.
- **November 30: Funds awarded during a fiscal year must be drawn down no later than November 30th of the following fiscal year**
 - Remember, however, that funds should be drawn down within 90 days of the event!
- **December 31: Events must be held before December 31 of the following fiscal year**
 - For example, events awarded funding in FY 2013 must occur prior to December 31, 2013.

Reporting: Submitting Reports to DOL-VETS

- **30 days: The After Action Report is due to the DVET no later than 30 calendar days after the end of the Federal fiscal quarter in which the Stand Down is held**
 - For example, an event held on March 12, 2013 (during the second quarter) must submit an After Action Report to the DVET no later than 30 days after the end of the second quarter ending March 31. The After Action Report would be due by April 30.
- **45 days: Federal Financial Reports (FFR) must be submitted no later than 45 days after the end of each quarter in which all or part of the grant award was received**
 - Due dates for FFR reports are: February 14, May 15, August 14, or November 14. Grantees using funds in more than one quarter will need to submit FFRs for each quarter in which funds were drawn down.



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