

# Stand Down Financing

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**NVTAC**  
NATIONAL VETERANS TECHNICAL ASSISTANCE CENTER

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# Logistics

- Asking questions during the webinar:
  - All participant phone lines are muted.
  - You will be unable to ask questions by phone.
  - Submit questions through the on screen chat box.
- Post webinar survey will appear immediately after the webinar and in a follow up email

# Agenda

- ✓ Logistics and Introductions
- ✓ Background and Vision
- ✓ Federal Agencies Supporting Stand Down
- ✓ Stand Down Support through DOL-VETS

# Background and Vision: What is a Stand Down?

- ❑ 1-3 day event geared toward homeless individuals and their families (veterans and non-veterans)
- ❑ Led by community's service providers and VAMC
- ❑ Founders Robert Van Keuren and Dr. Jon Nachison
- ❑ “Hand up, not a hand out” philosophy

# Background and Vision: Matching Needs to Services

**Top Ten Highest Unmet Needs, Male Veterans**

Rank	Need	Mean Score
1	Registered Sex Offender Housing	2.04
2	Child Care	2.20
3	Legal Assistance to Prevent Eviction and Foreclosure	2.25
4	Legal Assistance for Child Support Issues	2.28
5	Legal Assistance to Help Restore a Driver's License	2.31
6	Family Reconciliation Assistance	2.33
7	Legal Assistance for Outstanding Warrants and Fines	2.33
8	Financial Guardianship	2.35
9	Discharge Upgrade	2.37
10	Financial Assistance to Prevent Eviction or Foreclosure	2.39

**Top Ten Highest Unmet Needs, Female Veterans**

Rank	Need	Mean Score
1	Registered Sex Offender Housing	2.02
2	Child Care	2.31
3	Family Reconciliation Assistance	2.47
4	Credit Counseling	2.48
5	Legal Assistance for Child Support Issues	2.49
6	Legal Assistance to Prevent Eviction and Foreclosure	2.51
7	Legal Assistance to Help Restore a Driver's License	2.52
8	Legal Assistance for Outstanding Warrants and Fines	2.52
9	Dental Care	2.53
10	Financial Guardianship	2.54

# Background and Vision: Services at and after Stand Down

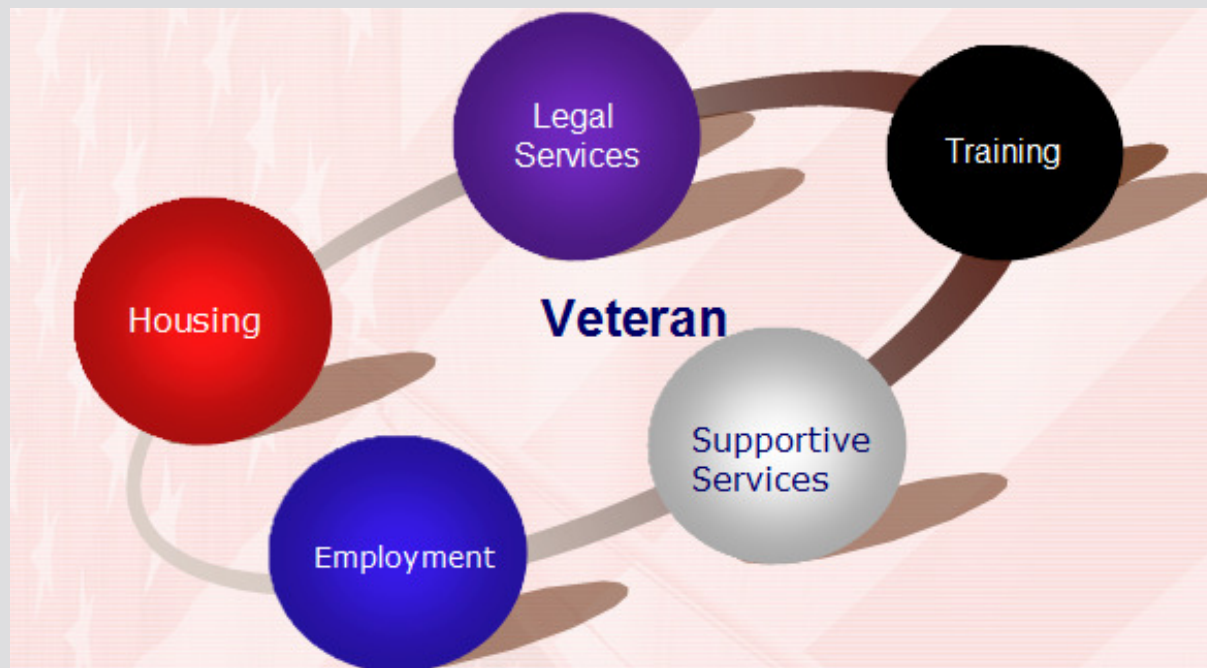
- Secure housing (permanent, transitional, emergency)
- Nutritional meals
- Essential health care
- Essential sanitation
- Substance abuse aftercare and mental health counseling
- Personal development and empowerment
- Job assessment, training, and placement assistance
- Child care services
- Legal assistance

# Federal Agencies Supporting Stand Down

- **DOL-VETS grant and AJC support:**  
<http://www.dol.gov/vets/programs/Stand%20Down/main.htm>
- **VA Homeless Programs and VAMC support:**  
<http://www.va.gov/homeless/events.asp>
- **NCHV's Stand Down Registry:**  
[http://nchv.org/index.php/service/service/stand\\_down/](http://nchv.org/index.php/service/service/stand_down/)

# Stand Down Support through DOL-VETS

## □ DOL-VETS' Support of Stand Down





# Stand Down Support through DOL-VETS

□ Speaker: Shirley Snyder

*Competitive Grants Analyst*

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# Funding Amounts and Award Time Frames

- Stand Down awards are funded up to \$7,000 for a one day event, and up to \$10,000 for a 3 day event.
- Grants may be awarded to multiple organizations who conduct Stand Downs in the same general area so long as there is no commingling of federal funds.
- Multiple grants may be awarded to the same organization if the organization is conducting Stand Downs in different geographic areas.

# Stand Down Events

- ❑ A Stand Down is a local community event held usually for 1 to 3 days long, depending on needs and funding where a variety of immediate services, and referrals for services are provided to homeless veterans – mostly an all volunteer effort. An outreach effort that provides a “safe haven” for homeless veterans.
- ❑ Typical services include: temporary shelter, showers, haircuts, meals, clothing, health screenings, immunizations, legal services, benefits information, employment and training opportunities, etc.

# Stand Down Activities

- ❑ The critical services provided at a Stand Down event are often the catalyst that enables homeless veterans to get back into mainstream society.
- ❑ Considered an outreach effort for HVRP purposes.

# Stand Down Funding Requests

- ❑ All Stand Down funding requests must be compliant with the Stand Down Federal Register Notice (FRN)
- ❑ <https://www.federalregister.gov/articles/2015/12/24/2015-32406/fiscal-year-fy-2016-through-fy-2017-stand-down-grant-requests>
- ❑ Submit your Stand Down funding to your Grant Officers Technical Representative (GOTR). DVET Directory: <https://www.dol.gov/vets/aboutvets/regionaloffices/map.htm>

# Allowable Expenditures

Stand Down grant funds may be used to support the following:

- food, bottled water,
- clothing,
- sleeping bags, one-person tents,
- backpacks filled with non-perishable foods,
- hygiene care kits,
- and non-prescription reading glasses.

# Allowable Expenditures

Vouchers may be purchased for

- minor time-limited legal services,
- consumer credit counseling services,
- gasoline gift cards for homeless veteran participants.

\*\*Note: The purchase of gift cards for food and/or gas must be restricted to cards that can only be used to purchase food or gas.

# Disallowed Expenditures

- ❑ Stand Down grant funds may not be used to purchase clothing items for volunteers, pen sets, military and veteran type patches/medals, memento gifts for staff members, visitors, or volunteers (*e.g.* t-shirts, hats); or any other supplementary/replacement item(s) not approved by the DVET.
- ❑ Federal awards may not be used for the purchase of alcohol or tobacco products.



# More Information

- ❑ For more information go to our website at:  
[www.dol.gov/vets](http://www.dol.gov/vets)

# Stand Down Support through DOL-VETS

## □ Funding

- Noncompetitive grant awarded on a first-come, first-served basis until available funding is exhausted
- Up to \$600,00 for 70 events
  - Up to \$10,000 for multi-day events
  - Up to \$7,000 for one-day events
- Runs on a Fiscal year system: October 1 – September 30
- One application per year per event!

## □ Authorization

- 38 U.S.C. section 2021, which provides that the “Secretary of Labor shall conduct, directly or through grant or contract, such programs as the Secretary determines appropriate to provide job training, counseling, and placement services (including job readiness and literacy and skills training) to expedite the reintegration of homeless veterans into the labor force.”

# Stand Down Support through DOL-VETS

## □ Eligibility

### ○Eligible entities:

- State Workforce Agencies,
- State and local Workforce Investment Boards,
- Veterans Service Organizations (VSOs),
- Tribal governments,
- local public agencies, and non-profit organizations including community and faith-based organizations
- Need a DUNS Number: <http://www.dnb.com>
- Need to register with System for Award Management (SAM)(not CCR): [http://www.grants.gov/applicants/org\\_step2.jsp](http://www.grants.gov/applicants/org_step2.jsp)

### ○Not eligible:

- Registered with the IRS as a 501 (c) (4) organization

# Stand Down Support through DOL-VETS

- Minimum Services (Core services)
  - Connection to the American Job Center (AJC) and DVOPs
    - <http://www.dol.gov/vets/aboutvets/contacts/map.htm>
  - Connection to the VA for medical services, mental health services, and benefits services
  - Connection to emergency housing

# Stand Down Support through DOL-VETS: Allowable Expenses

- Goods and food for homeless veterans:
  - food, bottled water, backpacks filled with non-perishable foods
  - clothing
  - sleeping bags
  - one-person tents
  - hygiene care kits
  - **nonprescription** reading glasses
- Vouchers:
  - food
  - minor time-limited legal services
  - consumer credit counseling services
  - gasoline gift cards
- Security personnel
- Employment supports:
  - job search media

# Stand Down Support through DOL-VETS: Allowable Expenses

- Facilities support/one time costs:
  - o facilities and/or tents rental
  - o electricity
  - o equipment
  - o portable toilets
  - o communications or internet access
  - o janitorial supplies
  - o kitchen supplies
- Advertising expenses
  - o No more than 20% of requested budget
- Transportation:
  - o bus, van, car, taxi, etc. rental
- Other??

Pay attention to the dates in  
your Notice of Award!!

# Stand Down Support through DOL-VETS: Funding Restrictions

- ❑ The following are funding restrictions for DOL-VETS funding:
  - Administrative costs or programmatic staff costs
  - Give aways
  - Health care related expenses
    - prescription eye wear and dental work not allowed!
  - Anything not specifically approved by the DVET

# DOL-VETS Funding Application Process

- ❑ DOL-VETS publishes Federal Register Notice (FRN)
  - <http://www.dol.gov/vets/programs/Stand%20Down/VETS-FY-2016-through-FY-2017-Stand-Down-Grant-Requests.pdf>
  - Be sure to contact your State Director for Veterans' Employment and Training (DVET) with questions and to hear their timelines  
<https://www.dol.gov/vets/aboutvets/nationaloffice.htm>
- ❑ Applicant downloads instructions and application forms
- ❑ Applicant completes and sends in application to appropriate DVET
  - Must be 90 days before the event
  - DUNS and SAM registration
- ❑ DVET and Regional reviews application
- ❑ DOL-VETS National Office reviews application



# DOL-VETS Funding Application Process

- DOL-VETS Grant Officer notifies grantee of approval through a Notice of Award
- Organizer notifies NCHV (Optional)
- Grantee receives a Personal Identification Number (PIN) and password for e-Grants and a form to set up an HHS/PMS account.
- Grantee completes a financial form for Office of Financial Management Operations to set-up an account in the Health and Human Services, Payment Management System (HHS/PMS)
  - o Use FedEx, UPS, or other non-U.S. Postal Service provider
- Draw down funds
- Report results

# Necessary Application Components

- Applicant Memorandum requesting funds
  - o Signed in blue ink
- Program Narrative
  - o Geographic area served
  - o Estimated number of homeless veterans served
  - o System for tracking participation
  - o Role of DVOP/AJC staff
  - o Activities of event (basic/core plus others)
  - o Includes a timeline!
  - o Challenges and solutions
- SF 424
  - o Signed in blue ink
- SF 424A

# Necessary Application Components

- Budget Narrative
- SAM Registration
- Letters of Support – minimum of 4
  - o AJC/DVOP
  - o VAMC
  - o Emergency shelter provider
  - o Other partners
- Approval of non-profit status from IRS (if applicable)
- Option to use consolidated Stand Down application (combines several documents into one) Appendix C

# Finances and Reporting

- ❑ You should draw down funds within 90 days of Stand Down event
- ❑ Submit a SF 425 no later than 30 days after the end of each Federal fiscal quarter
- ❑ A final SF 425 is due no later than 30 calendar days after the end of the Federal fiscal quarter in which all expended funds have been drawn down
  - Submit your post-event report to the DVET at the same time!

# Resources

- ❑ **DVET directory:** <https://www.dol.gov/vets/aboutvets/nationaloffice.htm>
- ❑ **Stand Down Manual:** see handouts
- ❑ **DVOP/LVER Locator:** <http://dvoplverlocator.nvti.ucdenver.edu/>
- ❑ **HVRP grantee contacts:** <http://www.nvtac.org/grantees/>
- ❑ **Federal Register Notice:** <http://www.dol.gov/vets/programs/Stand%20Down/VETS-FY-2016-through-FY-2017-Stand-Down-Grant-Requests.pdf>
- ❑ **Obtaining a DUNS Number:** [www.dnb.com](http://www.dnb.com) or by phone at 1-866-705-5711.
- ❑ **SAM:** <https://governmentcontractregistration.com/sam-registration.asp?key=ccr&source=bing>

# Stand Down Financing

- Questions?

# Speaker Contact Information

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# NVTAC Contact Information

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