



Stand Down Expenses

You have some flexibility in how you structure your Stand Down budget, but if you choose to apply for Stand Down funding support through DOL-VETS, you need to pay close attention to how you allocate costs. Be sure to read FRN Vol. 80 No. 247 for additional details. Here is a quick reference sheet you can use to start building your budget package. Remember, DOL-VETS Stand Down support can only pay for services for homeless veterans, so you will need to use the fair share calculation if you plan to serve other populations as well. Planning on buying gift cards for food, gasoline, time-limited legal services, or consumer credit counseling? Remember that Federal awards cannot be used to purchase alcohol or tobacco products, so your budget narrative will need to explain the measures you will use to comply with this requirement.

These are Allowable Expenses

- Food items, including:
 - Food during the event
 - Non-perishable food giveaways
 - Bottled water
 - Gift cards for food
- Personal care items, including:
 - Hygiene care kits
 - Non-prescription reading glasses
- Resources for addressing the elements, including:
 - Clothing
 - Sleeping bags
 - One-person tents
- Items for removing employment barriers, including:
 - Vouchers for minor time-limited legal services
 - Gift cards for consumer credit services
 - Gift cards for gasoline
- Employment supports, including:
 - Flash drives with job search tools
 - Printed job search resources
 - Printed employment guides
- One-time facilities support, including:
 - Security personnel
 - Facilities and/or tent rental
 - Equipment
 - Electricity
 - Portable toilets
 - Janitorial supplies
 - Kitchen supplies
- Communications and printing support, including:
 - Advertising materials (event posters)
 - Internet access
- Transportation, including:
 - Rental of bus, van, car, or taxi for veteran transit to and from the event
- The purchase or rental of other pertinent items and services for homeless veteran participants and their families as deemed appropriate by VETS

These are Unallowable Expenses

- Health care related expenses, including:
 - Medical examinations (should be provided by VA Medical Center, VA Outpatient Clinic, or community providers)
 - Dental examinations and dental work
 - Optometry examinations and prescription eye glasses
- Staff expenses, including:
 - Administrative costs
 - Programmatic and administrative staff salaries
- Giveaways, including:
 - Clothing items for volunteers
 - Pen sets
 - Military and veteran type patches or medals
- Gifts or mementos, including:
 - T-shirts or hats for staff members, visitors, or volunteers
- Anything not specifically approved by the DVET
 - “Other” or “miscellaneous” categories require clarification and itemization
- Expenses incurred outside of the time schedules allowed by the Federal Register Notice (see “Stand Down Timeline” for additional guidance on these timetables)

For more Stand Down resources and to register your Stand Down event, visit http://nchv.org/index.php/service/service/stand_down/

Read more in Federal Register notice Vol. 80, No. 247, pg. 80390-80394.