Allowable and Unallowable Stand Down Expenses

Allowable Expenses

- Goods and services for homeless veterans ONLY
- Food items, including:
  - Food during the event
  - Non-perishable food give-aways
  - Bottled water
  - Gift-cards for food (ensure that these are not used for purchase of alcohol or tobacco products)
- Personal care items, including:
  - Hygiene care kits
  - Shaving kits
  - Non-prescription reading glasses
- Addressing the elements resources, including:
  - Clothing (cold weather shoes, boots, underwear, socks, and coats)
  - Sleeping bags
  - One-person tents
- Removing employment barriers, including:
  - Gift cards minor time-limited legal services
  - Gift cards for consumer credit services
- Employment supports, including:
  - Flash drives with job search tools
  - Printed job search resources
  - Printed employment guides
- One-time facilities support, including:
  - Security personnel
  - Facilities and/or tent rental
  - Electricity
  - Portable toilets
  - Janitorial supplies
  - Kitchen supplies
- Communications and printing support, including:
  - Advertising materials (event posters)
  - Internet access
  - Duplication of up to a maximum of 5,000 copies of one page or 25,000 copies in the aggregate of multiple pages (see Special Grants Provisions for additional guidance)
- Transportation, including:
  - Rental of bus, van, car, or taxi
  - Gasoline to and from the event for volunteer drivers
  - Gasoline gift cards
- The purchase or rental of other pertinent items and services for homeless Veteran participants and their families as deemed appropriate by VETS

Unallowable Expenses

- Goods and services for anyone other than homeless veterans
- Health care related expenses, including:
  - Medical examinations (should be provided by VA Medical Center)
  - Dental examinations and dental work
  - Optometry examinations and prescription eye glasses
- Staff expenses, including:
  - Administrative costs
  - Programmatic and administrative staff salaries
  - Sub-awards
- Give aways, including:
  - t-shirts or clothing items for volunteers
  - hats (unless for cold weather use)
  - pen sets
  - patches/medals
- Gifts or mementos, including:
  - Gifts for staff members, visitors, or volunteers
- Computer equipment, including:
  - laptops, desktops, pads, etc.
- Anything not specifically approved by the DVET
  - “other” or “miscellaneous” categories require clarification
- Expenses incurred outside of the time schedules allowed by the Federal Register Notice (see “Stand Down Dates and Timelines” for additional guidance on these timetables)